

## How to Handle Seminar Assignments

- (1) Do new readings early so that you can clear up any questions with your instructor before you start problems and/or presentations.
- (2) Work on the "everyone" problems first. These problems will give you an overview of all of the material and point out any areas where you are having problems understanding the material.
- (3) Do your "individual problems and/or presentations last.

I have indicated below some **possible schemes** for spreading out your seminar work so that you are allowing time to consult with the instructor.

	Monday Seminar	Wednesday Seminar	Thursday Seminar
(1)	Tu, Wed	Thu, Fri	Fri, Sun
(2)	Wed, Thu	Fri, Sun	Sun, Mon
(3)	Fri, Sun	Mon, Tue	Tue, Wed

Your instructor has set aside **19 office hours and 2 problem sessions** so that everyone has time to talk with the instructor.

**Check** your individual problem solutions with the instructor **early** enough so that you can **make corrections** and make sure that you will be **emphasizing** all the important ideas when you present the solution in seminar.

**Discuss** an outline of your presentation with the instructor **early** enough so that you can make sure that it includes all of the **important** points.

**Everyone** should at least **read** all of the individual problems so that you have some **understanding** about them when they are presented in seminar.

**Try** as many of the individual problems as you have time. The **more** you are able to do, the **better** will be your overall understanding of the material.

**DO NOT ATTEMPT TO DO YOUR ASSIGNMENTS ON THE MORNING OF THE SEMINAR. IT WILL NOT BE POSSIBLE AND YOU WILL DO A POOR JOB.**